

Meeting Minutes of the Bartlett Foreign Fire Insurance Board

Meeting held on January 11, 2019 at Station 1

Meeting called to order at 08:30 hrs by Chairman Michels.

Roll Call is taken by Secretary Maulding.

Those in attendance are Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Trustee Galloway.

Absent is Purchase Coordinator Gustafson.

Approval of the Agenda:

Trustee Filpi moved to approve the agenda; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Trustee Galloway.
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the November 9, 2018 meeting minutes by Chief Falese; seconded by Trustee Galloway.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Trustee Galloway.
- Opposed – none

Minutes were approved for November 9, 2018 meeting.

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report: Reminder about timeliness of required documents for meetings.

Treasurer's Report:

Deposit was received to the Foreign Fire Insurance Board on November 21, 2018 in the amount of \$57,086.63.

Ending balance bank statement as of December 31, 2018 was \$83,303.39

Factoring in outstanding checks, the balance is \$83,144.40

Secretary Maulding moved to approve the Treasurer's Report; seconded by Chief Falese.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Trustee Galloway.
- Opposed – none

Treasurers Report was approved.

Purchase Coordinator's Report:

Amount of new requests for January 11, 2019 meeting: \$ 2,157.95

Total outstanding balance of previously approved purchase requests: \$ 9,687.30

Secretary Maulding moved to approve the Purchase Coordinator's Report; seconded by Trustee Filpi.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Trustee Galloway.
- Opposed – none

Purchase Coordinator's Report was approved.

Old Business:

Certify Election Results: Election ballots were counted by Trustee Galloway and Secretary Maulding. The members elected to the Foreign Fire Insurance Board for a 3 year term were Lieutenant Denice Maiz and Firefighter Samuel Sylvester.

Firefighter Sam Sylvester was absent from the meeting.

2019 Board Positions: Discussion was held on board positions for the year of 2019.

Chief Falese moved to have board positions assigned as FF Michels as Chairman, FF Maulding as Secretary, Lt. Maiz as Treasurer, FF Galloway as Purchase Coordinator, Lt. Filpi as Trustee and FF Sylvester as Trustee. Secretary Maulding seconded the proposal.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Purchase Coordinator Galloway.
- Opposed – none

New Business:

Purchase Requests:

2019-01 submitted by FF Scumaci for the purchase of a 65 inch television for Station 2.

Discussion was held on this item.

Motion made to approve 2019-01 by Treasurer Maiz; seconded by Chairman Michels.

- Ayes –Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Purchase Coordinator Galloway.
- Opposed – Secretary Maulding

Item #2019-01 is approved in the amount not to exceed \$827.99 for the purchase of a 65 inch television for Station 2.

2019-02 submitted by FF Scumaci for four sit-stand desks.

Discussion was held on this item.

Proposal failed due to lack of motion.

Chairman Michels made a motion to adjourn; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Falese, Trustee Filpi, Treasurer Maiz, Chairman Michels and Purchase Coordinator Galloway.
- Opposed – none

Meeting adjourned at 09:08 hrs.