



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JANUARY 19, 2022

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:06 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Hopkins, and Trustee Passaro. Trustee Bersani attended virtually by Zoom webinar. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Jim Wargo, Accountant James Howard, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Trustee McCarthy made a motion to allow Trustee Bersani to partake in the meeting virtually by Zoom. Trustee Passaro seconded the motion with a roll call vote as follows: Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Public Comments

There were no public comments.

Special Presentations

Trustee McCarthy presented a resolution from the Board of Commissioners Cook County, IL to honor Deputy Chief Brian Becker and Battalion Chief Denice Maiz for receiving the designation of Chief Fire Officer, the highest fire officer certification in the State of Illinois.

ORDER OF BUSINESS

Trustee's Report

Trustee Hopkins – Welcome to the new firefighters/paramedics Joseph Amato, Matthew Casey, Robert Whitt, and Melanie Wright. Congratulations to Lt. Kwak on his promotion and thank you to upcoming retirees Lt. Childers and Firefighter Stryczek for their years of service to the District.

Trustee Passaro – No report

Trustee Robbins – Echoed the comments from Trustee Hopkins and Congratulations to Deputy Chief Becker and Battalion Chief Maiz for receiving the designation of Chief Fire Officer.

Trustee Bersani – No report

Trustee McCarthy – Echoed the comments from Trustee Hopkins. The Board is truly grateful for Lt. Childers and Firefighter Stryczek's years of service.

Approval of the Minutes

Financial Report

2021 Financial Analysis Presentation was provided by Accountant James Howard. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$45,868.49	BUILDING CAPITAL	\$59,699.67
AMBULANCE FUND	\$83,373.53	VEHICAL CAPITAL	-\$413.10
EQUIPMENT CAPITAL	\$11,163.00	PAYROLL	\$627052.26
TOTAL ALL BILLS		\$826,743.85	

Old Business

1. The Fire Chief's performance evaluation will be reviewed in closed session.

New Business

1. Lt. Nick McLeod, Training Officer, provided an in-depth report on the Training Division.

Consent Agenda

Trustee Hopkins made a motion to approve the consent agenda items 1 through 9. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Public Hearing Minutes 12/15/21
3. Approval of the Board meeting Regular Session Minutes 12/15/21
4. Approval of the Board meeting Closed Session Minutes 12/15/21
5. Approval of the IL Personal Property Replacement Tax Disbursement of 4,836.52 to the Pension Fund.
6. Approval of the 2021 Residual Equity Transfer: Transfer out \$34,000 from the Buy Back Fund and transfer out \$30,000 to the Building Fund, and transfer in \$17,000 to the Vehicle Fund and transfer in \$47,000 to the Capital Fund
7. Approval for the replacement of two (2) Staff Vehicles
8. Approval of a replacement ambulance
9. Approval of Ordinance #2022-01, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being one (1) 2008 Ford Explorer owned by the BFPD

Action to be taken by the Board

1. Resolution #2022-01 will be discussed in Closed Session.

Attorney's Report

- There will be a 5% property cap tax next year due to the 7% change in the CPI-U.
- NIAFPD conference will be held January 21 and 22.

Fire Chief Gabrenya's Report

- A report was provided on supply chain issues with the purchase of a new ambulance.
- Working with another government agency regarding a possible IGA for salting the stations.
- Lt. Zamastil turned in his letter of retirement for April 29, 2022 after 40 years of service.
- Updated on COVID outbreaks.
- Retirement celebrations will be held for Lt. Childers and Firefighter Stryczek on January 29th.

Deputy Chief Becker's Report

- The Battalion Chief testing process is going to be announced January 20th.
- Establishing a committee for the Station 1 remodel.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- NIAFPD 2022 Conference, January 21-22, 2022

Correspondence

- Thank you for the support from the family of Firefighter Ed Christ regarding the loss of Robert Christ.
- Thank you for the service from a resident.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 8:07 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees and if necessary, for any lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 8:42 p.m.

Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Hopkins, and Trustee Passaro. Trustee Bersani attended virtually by Zoom webinar. Also, in attendance were Chief Gabrenya, Attorney Jim Wargo, and Executive Assistant Kolber.

Trustee Robbins made a motion to approve the amended Resolution #2022-01, a resolution of the BFPD approving and authorizing the execution of an employment agreement for the employment position of Fire Chief of the BFPD Cook and DuPage Counties, IL. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Chief Gabrenya update the Board on a possible intergovernmental agreement. If the IGA goes forward Attorney Miller would create the document. A discussion was held. The Board was in consensus to move forward to develop the agreement.

Trustee Bersani inquired about liability using the training tower with multi-company drills. A discussion was held. Chief Gabrenya and Attorney Wargo will research other areas that have training facilities to see what procedures they have in place.

With no further business to be brought before the Board, Trustee Passaro made a motion to adjourn. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Larry Robbins

Trustee, Jessica Hopkins

Trustee, Antonio Passaro