

Meeting Minutes of the Bartlett Foreign Fire Insurance Board

Meeting held on February 7, 2020 at Station 1

Meeting called to order at 08:30 hrs by Chairman Michels.

Roll Call is taken by Secretary Maulding.

Those in attendance are Secretary Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.

Absent are Trustee Filpi and Trustee Sylvester.

Approval of the Agenda:

Treasurer Maiz moved to approve the agenda; seconded by Purchase Coordinator Galloway.

- Ayes – Secretary Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the November 11, 2019 meeting minutes by Secretary Maulding; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.
- Opposed – none

Minutes were approved for November 15, 2019 meeting.

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report:

Chairman Michels discussed how to make the FFIB more accessible to the firefighters of the Bartlett Fire Protection District. It was determined that all guidelines of the Open Meetings Act are being followed for posting meetings, and no further action would be necessary.

Treasurer's Report:

Illinois Municipal League had an audit, and determined that our FFIB was owed an additional roughly \$2,000

Grant funds from the District were deposited which totaled roughly \$9,000

There is roughly \$111,000 in the Foreign Fire Insurance Board Fund.

Secretary Maulding moved to approve the Treasurer's Report; seconded by Purchase Coordinator Galloway.

- Ayes – Secretary Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.
- Opposed – none

Treasurers Report was approved.

Purchase Coordinator's Report:

Amount of new requests for February 7, 2020 meeting: \$ 1,047.39

Total outstanding balance of previously approved purchase requests: \$ 635.14

Secretary Maulding moved to approve the Purchase Coordinator's Report; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.
- Opposed – none

Purchase Coordinator's Report was approved.

Old Business:

Election Results: Chief Gabrenya and Chairman Michels counted the ballots. Firefighter Wayne Maulding and Firefighter James Meinen were elected to the Foreign Fire Insurance Board for a three-year term beginning January 2020.

New Business:

Board Positions:

Chairman Michels made a motion for Firefighter Maulding to serve as the Chairman of the Foreign Fire Insurance Board in 2020; seconded by Treasurer Maiz.

- Ayes – Firefighter Meinen, Chief Gabrenya, Purchase Coordinator Galloway, Chairman Michels, and Treasurer Maiz.
- Opposed – none

- Abstain – Firefighter Maulding

Firefighter Maulding was elected to the position of Chairman for 2020.

Lieutenant Michels made a motion for Purchase Coordinator Galloway to serve as the Purchase Coordinator of the Foreign Fire Insurance Board in 2020; seconded by Firefighter Meinen.

- Ayes – Firefighter Meinen, Chief Gabrenya, Purchase Coordinator Galloway, Lieutenant Michels, Chairman Maulding, and Treasurer Maiz.
- Opposed – none

Purchase Coordinator Galloway was elected to the position of Purchase Coordinator for 2020.

Lieutenant Michels made a motion for Treasurer Maiz to serve as the Treasurer of the Foreign Fire Insurance Board in 2020; seconded by Purchase Coordinator Galloway.

- Ayes – Firefighter Meinen, Chief Gabrenya, Purchase Coordinator Galloway, Lieutenant Michels, Chairman Maulding, and Treasurer Maiz.
- Opposed – none

Treasurer Maiz was elected to the position of Treasurer for 2020.

Lieutenant Michels made a motion for Firefighter Meinen to serve as the Secretary of the Foreign Fire Insurance Board in 2020; seconded by Chairman Maulding.

- Ayes – Firefighter Meinen, Chief Gabrenya, Purchase Coordinator Galloway, Lieutenant Michels, Chairman Maulding, and Treasurer Maiz.
- Opposed – none

Firefighter Meinen was elected to the position of Secretary for 2020.

Chairman Maulding made a motion for Lieutenant Michels and Trustee Sylvester to serve as the Trustees of the Foreign Fire Insurance Board in 2020; seconded by Treasurer Maiz.

- Ayes –Secretary Meinen, Chief Gabrenya, Purchase Coordinator Galloway, Lieutenant Michels, Chairman Maulding, and Treasurer Maiz.
- Opposed – none

Lieutenant Michels and Trustee Sylvester were elected to the position of Trustee for 2020.

Approved Board Position Results:

Chairman Maulding

Purchase Coordinator Galloway

Chief Gabrenya

Treasurer Maiz

Secretary Meinen

Trustee Michels

Trustee Sylvester

Purchase Request Form Alterations:

It was determined that the purchase request form should be altered to highlight the area that required the team leader signature. Chief Gabrenya, Chairman Michels, and Purchase Coordinator Galloway will make the required alterations to the purchase request form.

Purchase Requests:

2020-01 submitted by Firefighter Galloway for a Blu-Ray player for Station 3.

Discussion was held on this item.

Motion made to approve 2020-01 by Chairman Maulding; seconded by Trustee Michels.

- Ayes – Chairman Maulding, Chief Gabrenya, Trustee Michels, Treasurer Maiz, Purchase Coordinator Galloway, and Secretary Meinen.
- Opposed – none

Item #2020-01 was approved in the amount not to exceed \$176.99 for a Blu-Ray player for Station 3.

2020-02 submitted by Firefighter Galloway for a Weber Grill and cover for Station 2.

Discussion was held on this item.

Motion made to approve 2020-02 by Trustee Michels; seconded by Chairman Maulding.

- Ayes – Chairman Maulding, Chief Gabrenya, Trustee Michels, Treasurer Maiz, Purchase Coordinator Galloway, and Secretary Meinen.
- Opposed – none

Item #2020-02 was approved in the amount not to exceed \$708.55 for a Weber Grill and cover for Station 2.

2020-03 submitted by Firefighter Galloway for 3 WORX vehicle dryer blowers.

Discussion was held on this item.

Motion made to approve 2020-03 by Trustee Michels; seconded by Chairman Maulding.

- Ayes – Chairman Maulding, Chief Gabrenya, Trustee Michels, Treasurer Maiz, Purchase Coordinator Galloway, and Secretary Meinen.
- Opposed – none

Item #2020-03 was approved in the amount not to exceed \$161.85 for 3 WORX vehicle dryer blowers.

Treasurer Maiz made a motion to adjourn; seconded by Chairman Maulding.

- Ayes – Chairman Maulding, Chief Gabrenya, Trustee Michels, Treasurer Maiz, Purchase Coordinator Galloway, and Secretary Meinen.
- Opposed – none

Meeting adjourned at 09:37 hrs.