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# BARTLETT

FIRE PROTECTION DISTRICT

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**BOARD OF TRUSTEES MEETING**

**FEBRUARY 19, 2020**

### **Meeting Call to Order**

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:01 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Bersani. Also in attendance were Chief Gabrenya, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

### **Public Comments**

There were no public comments.

### **Special Presentations**

A Swearing In Ceremony was held for Trustee Michael Bersani and Fire Commissioner Jennifer Lukas-Bourgeois.

Trustee Robbins made a motion for a recess at 7:15 p.m. Trustee Passaro seconded the motion with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

The meeting resumed at 7:34 p.m. Those in attendance were Trustee McCarthy, Trustee Bersani, Trustee Robbins, Trustee Passaro, and Trustee Giovannelli. Also in attendance were Chief Gabrenya, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

### **ELECTION OF OFFICERS**

Trustee Giovannelli made a motion to nominate Trustee Jim McCarthy as President of the Board of Trustees. Trustee McCarthy accepted the nomination. Trustee Bersani seconded the motion.

Trustee McCarthy made a motion to nominate Trustee Frank Giovannelli as Secretary of the Board of Trustees. Trustee Giovannelli accepted the nomination. Trustee Passaro seconded the motion.

Trustee McCarthy made a motion to nominate Trustee Larry Robbins as Treasurer of the Board of Trustees. Trustee Robbins accepted the nomination. Trustee Giovannelli seconded the motion.

Trustee McCarthy made a motion to appoint the following officers, Trustee McCarthy as President, Trustee Giovannelli as Secretary, and Trustee Robbins as Treasurer. Trustee Passaro seconded the motion with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

### **ORDER OF BUSINESS**

**Trustee's Report**

Trustee Robbins – Extended thoughts and prayers to the Becker family. Congratulations and well done to Firefighter Maulding for his relentless efforts receiving grants for the District. Thank you to the firefighters for a job well done and the professionalism on the recent fires.

Trustee Giovannelli – Thank you to Firefighter Maulding on the recent grant and all other previous grants that were secured saving the District’s funds. Thank you to all involved putting together the performance evaluations. Thank you to Battalion Chief Maiz, Firefighter Bartelt, Firefighter Arlis, Firefighter Helvey, and all those involved in moving over to the CDH system. This is a more efficient system and will provided a higher standard of care for the residents. Lastly, hats off to the District Chaplain, Pastor Sue Allen, for all her involvement with the members of the District and the residents in the community. Her work is greatly appreciated.

Trustee Passaro – My prayers are with the Becker family. Appreciate all the grant work completed by Firefighter Maulding. Received a compliment from the property owner of the recent fire on Stearns Road. The owner spoke very highly of the work accomplished by the crew.

Trustee Bersani – Echoing the comments to the Becker family and wishing a speedy recover. Thank you for the appointment to the Board. Looking forward to what the future holds.

Trustee McCarthy – Welcome to Trustee Bersani and Commissioner Lukas-Bourgeois. Continued thoughts and prayers to the Becker family. Thank you to Firefighter Dendinger, present at the meeting, and the District members as a whole for all that is accomplished daily and the recent fire stops.

**Approval of the Minutes**

Trustee Giovannelli listed the closed session minutes up for the semi-annual review, if all or some may be opened for inspection. Closed minutes 02/21/18, 04/18/18, 05/16/18, 07/18/18, 08/15/18, 09/19/18, 02/20/19, 04/17/19, 05/06/19, 05/15/19, 06/19/19, 07/17/19, 07/30/19, 08/21/19, 09/18/19, 10/16/19, 11/20/19, 12/18/19. The closed minutes remain closed for lack of a first motion.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 02/21/18, 04/18/18, 05/16/18, and 06/20/18. Trustee Bersani seconded the motion with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

**Financial Report**

Trustee Robbins reported that the total bills were:

FIRE FUND	\$188,343.74	PAYROLL	\$541,883.37
AMBULANCE FUND	\$216,151.37	STATION 1	\$9,387.20
EQUIPMENT CAPITAL	\$0.00	STATION 2	\$4,760.85
BUILDING CAPITAL	\$0.00	STATION 3	\$5,114.36
VEHICLE CAPITAL	\$11,178.50		
	TOTAL ALL BILLS		\$976,819.39

**Old Business**

No old business was discussed.

**New Business**

No new business was discussed.

## **Consent Agenda**

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 6. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 01/15/20
3. Approval of the Board Meeting Closed Session Minutes 01/15/20
4. Approval of Ordinance #2020-01, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being miscellaneous office furniture and décor and one (1) UPS System – Battery Back-up owned by the BFPD
5. Approval of the computer network installation and maintenance agreement by and between MSW Consulting, Inc. and the BFPD
6. Approval to purchase one (1) set of battery-powered extrication equipment and one (1) battery-powered extrication ram

## **Action to be taken by the Board**

A discussion was held on the Strategic Plan and Trustee Bersani suggested offering the Fire Commissioners the option to attend.

Trustee Robbins made a motion to approve the Strategic Plan proposal including a basic demographic profile for a total not to exceed \$16,600. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

## **Attorney's Report**

Attorney Miller provided an update on the pension reform. Trustee McCarthy commented that the transition board has been appointed for the pension reform process. The transition will take up to 30 months.

## **Fire Chief Gabrenya's Report**

- Fire report provided for the 900 block of Stearns Rd. on 02/14/20.
- Fire report provided for the 100 block of Prescott Dr. on 02/16/20.
- Met with DUCOMM regarding service concerns and have seen recent improvements.
- Engine Committee has narrowed the vendor search down to two manufacturers.
- Met with Hoffman Estates Fire Department regarding the northwest corridor of the District.
- Updated the Board regarding the IRMA Grant for the HAAS devices to be placed on the two frontline ambulances.
- Echoed the compliments expressed about Pastor Sue Allen's service and provided the Board further information on her interactions within the District.

## **Deputy Chief Becker's Report**

- No report

## **Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

## **Upcoming Calendar**

## **Correspondence**

## **Closed Session**

Trustee Robbins made a motion to adjourn to closed session at 8:10 p.m. for the purpose of collective negotiating matters and if necessary, for any other lawful purpose. Trustee Bersani seconded the

motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

The regular session resumed at 8:36 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Bersani. Also in attendance were Chief Gabrenya, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Robbins made a motion to adjourn. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Larry Robbins

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Trustee, Michael Bersani

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Trustee, Antonio Passaro