



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

APRIL 15, 2020

Meeting Call to Order

The Board of Trustees meeting was held virtually by Zoom webinar with public access provided. Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:08 p.m. Those in virtual attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Bersani. Also in virtual attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Accountant James Howard, Human Resource Manager Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

Trustee McCarthy presented a Proclamation recognizing Emergency Medical Services Week, May 17 – 23, 2020.

ORDER OF BUSINESS

Trustee's Report

Trustee Giovannelli – Expressed appreciation for all the work accomplished by the staff and firefighters under the current conditions. Commended all involved in the recent structure fires for the great stops.

Trustee Robbins – Echo the sentiments of Trustee Giovannelli and commend the handling of the two recent structure fires. Thank you to Chief Gabrenya for all the updates. Thank you to the crews for all the preparation and training during this pandemic. The efforts are appreciated.

Trustee Passaro – Commend everyone for all that is being done during the COVID-19 pandemic. Thank you for the social media to assist the community. Thank you for the great stops on the recent structure fires. Thoughts and concerns go out to the incident at Hanover Park on April 14, 2020.

Trustee Bersani – Echo the same sentiments as the previous trustees.

Trustee McCarthy – Thank you to administration for setting up the Zoom meeting. Thank you for the extraordinary efforts from the crews through the pandemic.

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the three months ending March 31, 2020. A discussion was held.

Accountant James Howard explained the annual extension of the letter of credit from the bank.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$81,815.81	PAYROLL	\$361,317.77
AMBULANCE FUND	\$116,166.24	STATION 1	\$2,757.10
EQUIPMENT CAPITAL	\$25,813.00	STATION 2	\$3,393.71
BUILDING CAPITAL	\$47,752.42	STATION 3	\$2,415.68
VEHICLE CAPITAL	\$0.00		
		TOTAL ALL BILLS	\$641,431.73

Old Business

Chief Gabrenya reviewed the vehicle health report on the District vehicles.

New Business

Trustee McCarthy polled the Board to see if anyone objected to reappointing Commissioner Colangelo to the Board of Fire Commissioners this June 2020. There were no objections. Trustee McCarthy will contact Commissioner Colangelo to see if he is interested in the appointment.

Consent Agenda

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 4. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 03/18/20
3. Approval of expense for Trustees attending IAFFD Conference June 18-20, 2020
4. Approval to purchase replacement radio microphones

Action to be taken by the Board

Attorney's Report

Attorney Miller mentioned a judge in one particular county ordered the local health department to provide the police the names of COVID-19 patients. This could be a trend as a public need, but HIPPA was not addressed.

Attorney Miller updated the Board on an emergency ruling by the Workers' Compensation Commission regarding COVID-19.

Fire Chief Gabrenya's Report

- Provided update on the operational procedures within the District during the COVID-19 pandemic.
 - Zoom meetings are held weekly with the various local towns, taxing bodies, health care facilities, and senior living centers.

Deputy Chief Becker's Report

- Provided fire report for the 900 block of Chippendale Dr. on April 11, 2020
- Provided fire report for the 400 block of Topaz Ln. on April 12, 2020
- Updated the Board on the new hire testing process

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- "Camp I Am Me" Burn Camp Visitors Day, YMCA Camp Duncan, Ingleside, IL June 17, 2020
- IAFFD Conference, Peoria, IL, June 18-20, 2020 (IAFFD was cancelled as of 04/15/20)

Correspondence

- Thank you from Ruth Norris and family for the support in the loss of Retired Firefighter, Captain Jerry Norris.
- Thank you from Christine Hunter for the service of the BFPD members.
- Thank you for the support from the family of Cathleen Adamson, mother of Christine Becker.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro