

Meeting Minutes of the Bartlett Foreign Fire Insurance Board

Meeting held on May 3, 2019 at Station 1

Meeting called to order at 08:31 hrs by Trustee Filpi.

Roll Call is taken by Secretary Maulding.

Those in attendance are Secretary Maulding, Chief Falese, Trustee Filpi, and Trustee Sylvester.

Absent are Treasurer Maiz, Chairman Michels and Trustee Galloway.

Chief Falese nominated Trustee Filpi to act as Chairman Pro-temp in the absence of Chairman Michels.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, and Trustee Sylvester.
- Opposed – none

Approval of the Agenda:

Chief Falese moved to approve the agenda; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, and Trustee Sylvester.
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the January 11, 2019 meeting minutes by Chief Falese; seconded by Trustee Sylvester.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, and Trustee Sylvester.
- Opposed – none

Minutes were approved for January 11, 2019 meeting.

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report: none

Treasurer Maiz entered the meeting at this time 08:37, and remained in attendance throughout the rest of the meeting.

Treasurer's Report:

There are 4 outstanding checks currently in the amount of \$2,433.63.

Balance in the fund as of March 31, 2019 is \$81,521.24.

Factoring in outstanding checks there is an account balance of \$79,087.61.

Chief Falese moved to approve the Treasurer's Report; seconded by Trustee Sylvester.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Treasurer's Report was approved.

Purchase Coordinator's Report:

Amount of new requests for May 3, 2019 meeting: \$ 13,688.79

Total outstanding balance of previously approved purchase requests: \$ 9,160.62

Secretary Maulding moved to approve the Purchase Coordinator's Report; seconded by Chief Falese.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Purchase Coordinator's Report was approved.

Old Business: none

New Business:

Purchase Requests:

2019-03 submitted by FF Chapman for the rights to the department photographs that were taken in 2016.

Discussion was held on this item.

Motion made to approve 2019-03 by Chief Falese; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-03 is approved in the amount of \$225.00 for the purchase of the rights to the department photographs that were taken in 2016.

2019-04 submitted by FF Chapman for updates to the Fire District plaques in in the front lobby of Station 1.

Discussion was held on this item.

Motion made to approve 2019-04 pending further discussion with administration about logo changes to the plaques by Chief Falese; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-04 is approved in the amount of \$75.00 for updates to the Fire District plaques in in the front lobby of Station 1.

2019-05 submitted by FF Sylvester for two Class A garment bags for the expanded honor guard members.

Discussion was held on this item.

Motion made to approve 2019-05 by Treasurer Maiz; seconded by Chief Falese.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-05 is approved in the amount of \$460.00 for the purchase of two Class A garment bags for the expanded honor guard members.

2019-06 submitted by FF Chapman for a digital camera.

Discussion was held on this item.

Motion made to approve 2019-06 by Trustee Sylvester; seconded by Chairman Pro-temp Filpi.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-06 is approved in the amount of \$999.84 for a digital camera.

2019-07 submitted by Lt. Scumaci for 50 Active 911 subscriptions.

Discussion was held on this item.

Motion made to approve 2019-07 by Secretary Maulding; seconded by Trustee Sylvester.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-07 is approved in the amount of \$612.50 for 50 Active 911 subscriptions.

2019-08 submitted by FF Dendinger for technical rescue equipment.

Discussion was held on this item.

Motion made to approve 2019-08 by Chief Falese; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-08 is approved in the amount of \$1,437.50 for technical rescue equipment.

2019-09 submitted by FF Chapman for Class A uniform awards.

Discussion was held on this item.

Motion made to approve 2019-09 by Chairman Pro-temp Filpi; seconded by Trustee Sylvester.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-09 is approved in the amount of \$1,225.00 for Class A uniform awards.

2019-10 submitted by Lt. Michels for a smoker for Station 2.

Discussion was held on this item.

Motion made to approve 2019-10 by Treasurer Maiz; seconded by Trustee Sylvester.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-10 is approved in the amount of \$658.98 for a smoker for Station 2.

2019-11 submitted by Chief Falese for funding to the Elgin Firefighter Memorial plaza and walkway.

Discussion was held on this item.

Motion made to approve 2019-11 by Trustee Sylvester; seconded by Treasurer Maiz.

- Ayes – Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – Secretary Maulding

Item #2019-11 is approved in the amount of \$5,000.00 for funding to the Elgin Firefighter Memorial plaza and walkway.

2019-12 submitted by FF Sylvester for kitchen supplies for Station 1.

Discussion was held on this item.

Motion made to approve 2019-12 by Chairman Pro-temp Filpi; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-12 is approved in the amount of \$999.00 for the purchase of kitchen supplies for Station 1.

2019-13 submitted by FF Sylvester for kitchen supplies for Station 2.

Discussion was held on this item.

Motion made to approve 2019-13 by Secretary Maulding; seconded by Chief Falese.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-13 is approved in the amount of \$999.00 for the purchase of kitchen supplies for Station 2.

2019-14 submitted by FF Sylvester for kitchen supplies for Station 3.

Discussion was held on this item.

Motion made to approve 2019-14 by Secretary Maulding; seconded by Chairman Pro-temp Filpi.

- Ayes – Secretary Maulding, Chief Falese, Chairman Pro-temp Filpi, Treasurer Maiz, and Trustee Sylvester.
- Opposed – none

Item #2019-14 is approved in the amount of \$999.00 for the purchase of kitchen supplies for Station 3.

IRMA Reimbursement

Secretary Maulding opened the discussion about a grant that was received for the Stryker Power Load Cot in the amount of \$9831.45. This item was purchased by the FFIB.

Chief Falese indicated that the money received for the grant should be reimbursed to the FFIB, since the FFIB purchased the equipment. Chief Falese stated that he would follow up with getting the reimbursement processed accordingly.

Meeting adjourned at 09:50 hrs.