



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JULY 15, 2020

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, and Trustee Passaro. Trustee Giovannelli was absent. Chief Gabrenya, Accountant James Howard, and Human Resources Manager Gumprecht attended virtually by Zoom webinar and public access was provided. Also in attendance were Deputy Chief Becker, Attorney Miller, and Executive Assistant Kolber. Trustee Bersani joined the meeting by Zoom Webinar at 7:19 p.m.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Job well done to the crews on the recent structure fires, and serious vehicle accidents.

Trustee Passaro – Job well done to the crews on the recent structure fires, and serious vehicle accidents. Good job to Firefighter Maulding on the receipt for another grant.

Trustee McCarthy – Echoed the comments previously stated. These times are difficult with the PPE requirements in the heat. The Board is appreciative of the crew's efforts during this pandemic.

Trustee Bersani – No report

Trustee Giovannelli – Absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the six months ending June 30, 2020. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$68,212.89	PAYROLL	\$415,633.34
AMBULANCE FUND	\$68,446.96	STATION 1	\$2,306.51
EQUIPMENT CAPITAL	\$27,420.00	STATION 2	\$1,005.16
BUILDING CAPITAL	\$8,389.09	STATION 3	\$2,457.46
VEHICLE CAPITAL	\$0.00		

TOTAL ALL BILLS \$593,871.41

Old Business

New Business

- Accountant Howard provided an update on GEMT.
- Information was provided on the rescheduled IAFPD annual meeting.

Consent Agenda

Trustee Robbins made a motion to approve the consent agenda items 1 through 5. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 06/17/20
3. Approval of the Board meeting Closed Session Minutes 06/17/20
4. Approval of Ordinance #2020-03, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being one (1) 1998 GMC Suburban, one (1) plow, Hurst extrication equipment, forty (40) Avaya Phones, and miscellaneous office furniture owned by the BFPD
5. Approval of the purchase of 1,920 Makrite 9500 series N95 masks, with cost to be offset by FEMA grant funding

Action to be taken by the Board

Attorney's Report

Attorney Miller reported that the Pension Board members should have received a letter regarding the election of the State Board.

Fire Chief Gabrenya's Report

- Provided update on the operational procedures within the District during the COVID-19 pandemic. Received the Governor's new mitigation plan.
- The strategic plan will begin in August.

Deputy Chief Becker's Report

- Provided an update regarding the purchasing and availability of PPE supplies.
- Supplemental equipment is being installed for station alerting.
- Jake Turner was hired fulltime on July 1, 2020, and Brad Duewel started as the PSI replacement on July 1, 2020.
- A fire report was provided from July 14, 2020, at 5395 Galloway Drive, Hoffman Estates.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

Correspondence

- Thank you from Barrington Countryside FPD for the assistance at the structure fire on 7/14/20.
- Thank you from the family of Cathy Adamson, mother-in-law of Deputy Chief Becker, for the support and sympathy in the loss of Scott Adamson.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro