

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

JULY 17, 2019

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Giovannelli, Trustee Passaro, and Trustee Wisniewski. Also in attendance were Chief Gabrenya, Assistant Chief Becker, Battalion Chief Misner, Accountant James Howard, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Firefighter Garcia and Firefighter Saenz led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

A Swearing In Ceremony was held for Fire Chief William Gabrenya, Firefighter/Medic Samuel Garcia, and Firefighter/Medic Joseph Saenz.

Trustee Robbins made a motion for a recess at 7:32 p.m. Trustee Wisniewski seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The meeting resumed at 7:58 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, Trustee Passaro, and Trustee Giovannelli. Also in attendance were Chief Gabrenya, Assistant Chief Becker, Accountant James Howard, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

ORDER OF BUSINESS

Trustee's Report

Trustee Wisniewski – Congratulations to Fire Chief Gabrenya on the promotion to Fire Chief, along with completing the Executive Fire Officer program. Congratulations to new hires Firefighter/Medic Garcia, and Firefighter/Medic Saenz. Also, condolences to the family of Cindy Lenart, Examiner reporter.

Trustee Robbins – Congratulations to Fire Chief Gabrenya and welcome to Firefighter/Medic Garcia, and Firefighter/Medic Saenz. Thank you to the firefighters for all the extra duties completed over the July 4th weekend. The annual report received at the previous Board meeting was filled with valuable information and was very well done.

Trustee Passaro – Thank you to the organizers of the July 4th parade and for the Swearing In Ceremony today. Congratulations to Fire Chief Gabrenya, and the new hires Firefighter/Medic Garcia, and Firefighter/Medic Saenz.

Trustee Giovannelli – Congratulations to Fire Chief Gabrenya on the promotion to Fire Chief, along with completing the Executive Fire Officer program. Congratulations to new hires Firefighter/Medic Garcia, and Firefighter/Medic Saenz.

Trustee McCarthy – Congratulations to Fire Chief Gabrenya. Congratulations to Firefighter/Medic Garcia, and Firefighter/Medic Saenz, who are coming in with great certifications. Passing on condolences to the family of Cindy Lenart, and noted how well Cindy reported the news to the public.

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the 6 months ending June 30, 2019. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$ 91,647.52	PAYROLL	\$415,225.95
AMBULANCE FUND	\$ 121,985.47	VEHICLE	\$ 11,315.15
CAPITAL FUND	\$ 0.00	STATION 1	\$ 5,702.16
BUILDING FUND	\$ 0.00	STATION 2	\$ 1,918.47
VEHICLE FUND	\$ 193.89	STATION 3	\$ 3,181.38
TOTAL ALL BILLS		\$651,169.99	

Old Business

No old business was discussed.

New Business

Trustee McCarthy brought up the discussion of solar energy. Looking to the Board to see if further pursuit into possible vendors and costs should occur. There was no objection from the Board. Trustee Giovannelli will look into fire districts whose electric bills are waived.

Consent Agenda

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 3. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 06/19/19
3. Approval of the Board Meeting Closed Session Minutes 06/19/19

Action to be taken by the Board

Trustee Robbins made a motion to approve Resolution 2019-06, a resolution approving a fire inspection tracking system agreement for the BFPD. Trustee Passaro seconded the motion. Fire Marshal Heimbecker provided an explanation of benefits to the District and how the program functions with the inspection companies. A discussion was held, followed by a roll call vote as follows: Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Attorney's Report

No report

Fire Chief Gabrenya

- Administration is approximately 75% through the completion of the new website. Go live date will fall into the end of September or into October.

- Basecamp is a project management software program used within Bartlett Fire District. This will replace Dropbox for the use by the Board of Trustees.

Assistant Chief Becker's Report

- There were no major incidents during the July 4th festival.
- Due to the upcoming heat wave, directives were provided to the officers to operate with low heat risk to the crews.
- The District is now using ImageTrend for fire incident reporting.
- Provided information regarding ComEd's efficiency grant program for LED lighting upgrades.

Fire Marshal Heimbecker's Report

- A report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- National Night Out Events July 27, Certified Child Safety Seat Installation & Touch-A-Truck event at Bartlett Commons
- National Night Out Events August 2 – Family Fun Night/Twilight Skate Park Bash/Family Pool Party
- National Night Out Events August 3 – Shredding Event/Block Parties/Neighborhood Lighting Competitions
- National Night Out Events August 4 – Putt, Chip & Drive Golf Competition at Bartlett Hills
- National Night Out Events August 6 – Picnic in Bartlett Park
- Ignite the Courage, 2019 Bartlett Summer Festival, August 9, 5:00 to 10:00 p.m. and August 10, 11:00 a.m. to 10:00 p.m., August 10 – Car Show 9:00 a.m. to 3:00 p.m., and Craft Show 11:00 a.m. to 8:00 p.m., Bartlett Park, 161 S. Oak Ave., Bartlett.

Correspondence

- Notification from FEMA on Fire Chief William Gabrenya's completion of the Executive Fire Officer Program.
- Thank you from the officers and members of the Hoffman Estates Police Department for the support in the memory of Officer Dave Domin.
- Thank you from the Hanover Township Supervisor, Brian McGuire, for supporting the Open House and Touch-A-Truck event June 15, 2019.
- Thank you from the Siegmann family for the support in the loss of Wayne Siegmann, father of Lt. Mike Siegmann.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 9:02 p.m. for the purpose of salary and benefits for a class of employees, and potential and probable litigation. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 9:26 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, Trustee Giovannelli, and Trustee Passaro. Also in attendance were Chief Gabrenya, Assistant Chief Becker, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 9:27 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Antonio Passaro

Trustee, Don Wisniewski