

Meeting Minutes of the Bartlett Foreign Fire Insurance Board

Meeting held on August 23, 2019 at Station 1

Meeting called to order at 08:35 hrs by Chairman Michels.

Roll Call is taken by Secretary Maulding.

Those in attendance are Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels, and Treasurer Maiz.

Absent are Purchase Coordinator Galloway, and Trustee Filpi.

Approval of the Agenda:

Trustee Sylvester moved to approve the agenda; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the May 3, 2019 meeting minutes by Treasurer Maiz; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Minutes were approved for May 3, 2019 meeting.

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report: none

Treasurer's Report:

Amount spent from January 01, 2019 through July 31, 2019 is \$11,756.03

Ending balance as of June 30, 2019 on bank statement is \$72,019.94

Total balance, including outstanding checks, as of July 31, 2019 is \$71,363.79

Chairman Michels moved to approve the Treasurer's Report; seconded by Chief Gabrenya.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Treasurer's Report was approved.

Purchase Coordinator's Report:

Amount of new requests for August 23, 2019 meeting: \$ 30,674.91

Total outstanding balance of previously approved purchase requests: \$ 8,217.81

Secretary Maulding moved to approve the Purchase Coordinator's Report; seconded by Chief Gabrenya.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Purchase Coordinator's Report was approved.

Old Business: none

New Business:

Chairman Michels moved to formally accept Chief Gabrenya to the Foreign Fire Insurance Board by virtue of rank, replacing retired Chief Falese; seconded by Trustee Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Purchase Requests:

2019-15 submitted by FF Sylvester for a tool box to be used by the Honor Guard.

Discussion was held on this item.

Motion made to approve 2019-15 by Chairman Michels; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Item #2019-15 is approved in the amount of \$77.03 for the purchase of a tool box to be used by the Honor Guard.

2019-16 submitted by FF Sylvester for SCBA face mask name tags.

Discussion was held on this item.

Request failed due to lack of motion.

2019-17 submitted by Deputy Chief Becker for the purchase of a 2019 Polaris Ranger XP 1000 Utility Terrain Vehicle.

Discussion was held on this item.

Motion made to approve 2019-17 by Chairman Michels; seconded by Secretary Michels.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Item #2019-17 is approved in the amount of \$26,950.00 for the purchase of a 2019 Polaris Ranger XP 1000 Utility Terrain Vehicle.

2019-18 submitted by FF Sylvester for skid load securing devices.

Discussion was held on this item.

Motion made to approve 2019-18 by Secretary Maulding; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Item #2019-18 is approved in the amount of \$900.00 for 5 skid load securing devices.

2019-19 submitted by Deputy Chief Becker for a utility trailer.

Discussion was held on this item.

Motion made to approve 2019-19 by Chairman Michels; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Item #2019-19 is approved in the amount of \$2,554.43 for a utility trailer.

2019-20 submitted by FF Galloway for a new TV for station 3.

Discussion was held on this item.

Motion made to approve 2019-20 by Chairman Michels; seconded by Treasurer Maiz.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Item #2019-20 is approved in the amount of \$1,998.00 for a new TV for station 3.

Chief Gabrenya made a request to have the purchase request form modified to include the team leader signature included in support of the proposed purchase. Secretary Maulding agreed to work with Purchase Coordinator Galloway to make the appropriate changes to the form for future requests.

Treasurer Maiz made a motion to adjourn; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Chief Gabrenya, Trustee Sylvester, Chairman Michels and Treasurer Maiz
- Opposed – none

Meeting adjourned at 09:25 hrs.