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# BARTLETT

FIRE PROTECTION DISTRICT

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## BOARD OF TRUSTEES MEETING

SEPTEMBER 16, 2020

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:06 p.m. Those in attendance were Trustee McCarthy, Trustee Giovannelli, Trustee Bersani, Trustee Passaro, and Trustee Robbins. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber. Accountant James Howard attended by Zoom webinar. Public access was provided by Zoom webinar.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

There were no special presentations.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Giovannelli – Job well done to the crews for the structure fires on August 20 and August 22. Thank you to Administration for organizing the strategic plan, as it will be very beneficial to the District.

Trustee Robbins – Job well done to the crews for the structure fires on August 20 and August 22. Appreciate receiving the photos from the 9/11 Ceremony. Thank you for organizing the strategic plan; the first session went very well.

Trustee Bersani – No report

Trustee Passaro – Asked about public education regarding proper disposal of smoking materials. Chief Gabrenya has sent out a press release regarding this topic.

Trustee McCarthy – The 9/11 Ceremony was done very well. Witnessed an EMS call and reviewed how well the crews assisted to save the resident.

### Approval of the Minutes

### Financial Report

Trustee Robbins reported that the total bills were:

FIRE FUND	\$84,262.44	PAYROLL	\$404,328.23
AMBULANCE FUND	\$117,248.93	STATION 1	\$5,412.17
EQUIPMENT CAPITAL	\$30,251.55	STATION 2	\$2,847.77
BUILDING CAPITAL	\$7,860.52	STATION 3	\$7,227.07
VEHICLE CAPITAL	\$7,002.23		

TOTAL ALL BILLS \$666,440.91

### **Old Business**

Ground Emergency Medical Transport (GEMT) is a supplemental reimbursement program that provides funding to eligible governmental agencies. Chief Gabrenya and Accountant James Howard explained how the program works and how it affects the District's EMS billing. A discussion was held. The Board was in consensus for the billing rates to meet the actual cost analysis with a higher billing rate for a non-resident.

### **New Business**

There was a semi-annual review of the Board Policies and Procedures with no modifications proposed.

### **Consent Agenda**

Trustee Bersani made a motion to approve the consent agenda items 1 through 5. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 08/19/20
3. Approval of the Board meeting Closed Session Minutes 08/19/20
4. Approval of Ordinance #2020-05, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being one (1) Toro Push Mower owned by the BFPD
5. Approval of the purchase for high pressure air bags

### **Action to be taken by the Board**

Trustee Robbins made a motion to approve Resolution #2020-02, a resolution of the BFPD to enter into an Intergovernmental Agreement for participation in DuPage County Local Government COVID-19 Reimbursement Program. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

### **Attorney's Report**

Attorney Miller provided information regarding the upcoming levy.

### **Fire Chief Gabrenya's Report**

- Provided an update from FF Maulding regarding the FEMA and Cares Act grants. Another grant was received from IRMA in the amount of \$2,500 for cameras.
- Dispatching solutions are being resolved between Streamwood FD and Bartlett FPD.
- Attended the Elgin Firefighter's Memorial.
- Thank you to the Board for allowing the participation in the strategic plan.
- The Training Committee will be reviewing training containers to be used for a possible training facility.

### **Deputy Chief Becker's Report**

- Reported on the three structure fires August 20, August 22, and September 3.
- A report was provided on an EMS call.
- Area Responsibility Meetings were held to review goals, initiatives, and budget proposals for 2021.
- The Insurance Committee has been meeting regularly for plan modifications to save costs for 2021.

### **Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

### **Upcoming Calendar**

**Correspondence**

- Thank you for the response on August 7, 2020 from a Bartlett Fire District resident.
- Thank you from Janice Gumprecht and family for the support in the loss of Richard “Gumpy” Gumprecht, Jr.

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 8:27 p.m. for the purpose of collective negotiating matters, appointment, employment, performance, compensation, discipline of specific employees of the District, and if necessary, for any other lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 8:58 p.m. Those in attendance were Trustee McCarthy, Trustee Giovannelli, Trustee Bersani, Trustee Passaro, and Trustee Robbins. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 8:58 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Larry Robbins

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Trustee, Michael Bersani

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Trustee, Antonio Passaro