



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

OCTOBER 21, 2020

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:02 p.m. Those in attendance were Trustee McCarthy, Trustee Bersani, Trustee Passaro, and Trustee Robbins. Trustee Giovannelli was absent. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Accountant James Howard, Human Resources Manager Gumprecht, and Executive Assistant Kolber. Public access was provided by Zoom webinar.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Congratulations to a great job done by the Public Relations Committee for the video “Close Before You Dose”, now on the Bartlett Fire website. Thank you to the Fire Prevention Bureau for their additional training followed by the inspections on all the tents at the local restaurants. Congratulations to Battalion Chief Wilson from receiving his Blue Card. Thank you for all the continued efforts in applying for additional grant funding.

Trustee Bersani – No report

Trustee Passaro – Echoed Trustee Robbins comments. Commented on the difficulty of goal ranking for the strategic plan. The entire process was very well done.

Trustee McCarthy – Echoed Trustee Robbins comments. Commented that the website video shows what Bartlett Fire is all about, and this is a benefit that will be on the website year round.

Trustee Giovannelli – Absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the 3rd Quarter Financial Analysis ending September 30, 2020, the 2021 proposed budget, and the 2020 proposed tax levy. A discussion was held.

The Board made a determination that a truth and taxation hearing is not required because the tax levy is under 5%.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$111,113.10	PAYROLL	\$616,337.83
AMBULANCE FUND	\$149,811.86	STATION 1	\$12,069.96
EQUIPMENT CAPITAL	\$15,926.89	STATION 2	\$2,435.33
BUILDING CAPITAL	\$24,824.36	STATION 3	\$3,522.85
VEHICLE CAPITAL	\$245.74		
		TOTAL ALL BILLS	\$936,287.92

Old Business

No old business was discussed.

New Business

The new format of the Fire Chief's performance evaluation was reviewed.

Consent Agenda

Trustee Robbins made a motion to approve the consent agenda items 1 through 8. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Strategic Plan Session minutes 09/15/20
3. Approval of the Board meeting Regular Session Minutes 09/16/20
4. Approval of the Board meeting Closed Session Minutes 09/16/20
5. Approval of the Board Strategic Plan Session minutes 09/17/20
6. Approval of a Public Hearing to consider testimony regarding the Annual Budget & Appropriation Ordinance of the BFPD for the Fiscal Year beginning 01/01/21 and ending 12/31/21
7. Approval of Ordinance #2020-06, an ordinance establishing a mandatory retirement age for the BFPD
8. Approval of Resolution #2020-03, a resolution authorizing the BFPD to enter into an intergovernmental and subrecipient agreement for participation in Cook County Coronavirus Relief Funds

Action to be taken by the Board

Trustee Bersani made a motion to approve Ordinance #2020-07, an ordinance authorizing and approving an amended schedule of charges for emergency medical services and charging non-resident fees for emergency response services provided by the BFPD. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

Resolution #2020-04 was discussed in closed session.

Attorney's Report

Due to the surge in numbers of COVID-19 cases, there is a new mitigation size for DuPage and Kane Counties for up to 25 people to attend a meeting. As of this date, no new restrictions are in Cook County.

The Public Hearing Notice for the 2021 Budget will need to be published 30 days prior to the hearing.

Fire Chief Gabrenya's Report

- Provided an update regarding the COVID-19 new cases. A discussion was held.
- Reported on the statewide intelligence briefs that are received daily.

- The Fire Prevention Bureau is regularly inspecting the numerous restaurant tents within the District.
- Received a grant from TC Energy for \$5,000.
- The DuPage County Cares Act Provider Relief Fund approved the grant for \$186,000 for COVID-19 expenses for the Bartlett Fire District.
- Neighboring fire departments COVID-19 numbers are increasing within the department memberships. Caution continues to be taken within Bartlett Fire District.

Deputy Chief Becker's Report

- Due to the Cares Act funding and the TC Energy grant, the District will be receiving the required updated cardiac monitors.
- CDH provides a monthly performance summary of ambulance services within their system. The comparisons are ranked agency to agency and ambulances are unit by unit. In the month of September, Bartlett Fire District, which is new to the CDH system, is in first place out of 9 agencies. Medic 2 is the #1 ambulance and Medic 1 is in the fourth position out of 20 ambulances.
- An update was provided on the Insurance Committee's research for health and dental insurance.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- The Boo Drive Thru, 6:30 to 8:30 p.m., 10/30/20, Bartlett Community Center Parking Lot

Correspondence

- Thank you for the support from the family of Gerald Faber.
- Thank you from a resident for the response on August 15 and September 6, 2020.
- Thank you from a resident for the response on September 5, 2020.
- Thank you to Fire Marshal Heimbecker and Bartlett Fire District for the donation, from Pastor Susan, Immanuel United Church of Christ, Bartlett.
- Thank you from Phyllis Ackerman and the family of FF Nick Ackerman for the support in the loss of Leonard Carl Ackerman.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 8:44 p.m. for the purpose of collective negotiating matters, appointment, employment, compensation, and benefits of a specific employee, and if necessary, for any other lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

The regular session resumed at 9:32 p.m. Those in attendance were Trustee McCarthy, Trustee Bersani, and Trustee Robbins. Trustee Giovannelli and Trustee Passaro were absent. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy made a motion to approve Resolution #2020-04, a resolution approving an employment agreement for the employment position of Deputy Chief of the Bartlett Fire Protection District, with the understanding that the indemnification clause will be amended at a future date. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Passaro, absent; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Passaro, absent; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes: the regular session of the meeting was adjourned at 9:34 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro