



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

NOVEMBER 18, 2020

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:06 p.m. Those in attendance were Trustee McCarthy, Trustee Bersani, and Trustee Passaro. Trustee Robbins and Trustee Giovannelli attended virtually by Zoom webinar and public access was provided. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Bersani – No report

Trustee Passaro – Thank you to the District for the support in the recent loss of Mary Suriano, Trustee Passaro's Mother.

Trustee Giovannelli – No report

Trustee Robbins – Thank you to the members for their service with the new spike of Covid-19 and stay safe.

Trustee McCarthy – Echoed Trustee Robbins comments. On behalf of the Board thank you to all the members for their service to the District.

Approval of the Minutes

Financial Report

Trustee Robbins reported that the total bills were:

FIRE FUND	\$76,288.37	PAYROLL	\$427,163.47
AMBULANCE FUND	\$114,822.46	STATION 1	\$3,732.40
EQUIPMENT CAPITAL	\$368.39	STATION 2	\$3,576.21
BUILDING CAPITAL	\$0.00	STATION 3	\$3,750.17
VEHICLE CAPITAL	\$34.95		
		TOTAL ALL BILLS	\$629,736.42

Old Business

The procedure was reviewed for the Fire Chief's performance evaluation.

New Business

No new business was discussed.

Consent Agenda

Trustee Bersani made a motion to approve the consent agenda items 1 through 6. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 10/21/20
3. Approval of the Board meeting Closed Session Minutes 10/21/20
4. Approval of expense for Trustee(s) attending the NIAFPD Conference January 2021 and IAAPD Continuing Education Training sessions within 2021
5. Approval of Ordinance #2020-08, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being miscellaneous portable radios, mobile vehicle radio equipment, and 4" hose owned by the BFPD
6. Approval to purchase 4 LIFEPAK 15 cardiac monitors with accessories (100% Grant Funded)

Action to be taken by the Board

Human Resources Manager, Janice Gumprecht, reviewed the cost analysis for medical and dental benefits for 2020. Chief Gabrenya provided future discussions held by the Insurance Committee. A discussion was held.

Trustee McCarthy made a motion to approve the medical benefits for the 2021 fiscal year. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Trustee Giovannelli made a motion to approve the dental benefits for the 2021 fiscal year. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Trustee Bersani made a motion to approve a Survey, Planning, and Engineering Proposal for a Training Facility. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Attorney's Report

The Governor has sent out new mitigation size to tier three allowing no more than 10 attending a meeting in person.

Information was provided regarding filing procedures for the upcoming budget and levy.

Fire Chief Gabrenya's Report

- Provided an update from meetings with DuPage County and in-house procedures regarding COVID-19 cases. A discussion was held.
- An updated was provided regarding procedures for members should they present with COVID-19 symptoms.
- The District is going for Request for Proposals for EMS billing.

Deputy Chief Becker's Report

- Provided a report on CDH's monthly performance summary of ambulance services where once again, Bartlett Fire District maintained the position of the #1 EMS agency and Medic 2 remains in the first place position for ambulances.
- An analysis was completed on where vehicles are located at what stations and what the response model would be by relocating vehicles to improve response times. This was reviewed by staff and officers. Vehicles will be relocated within the next week to better serve the District.
- Public Relations has been working on alternatives to reach the public and schools within the area.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- IAFFPD Hybrid Format CTE, Plainfield FPD, January 23, 2021
- NIAFFPD Hybrid Virtual Conference, January 30, 2021
- IAFFPD Hybrid Format CTE, Cherry Valley FPD, March 27, 2021

Correspondence

- Thank you from a resident for the professionalism, support, and response on October 12, 2020.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 8:02 p.m. for the purpose of collective negotiating matters and if necessary, for any other lawful purpose. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 8.45 p.m. Those in attendance were Trustee McCarthy, Trustee Bersani, and Trustee Passaro. Trustee Robbins and Trustee Giovannelli attended virtually by Zoom webinar. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro