Mission Statement
The mission of the Bartlett Fire Protection District is to preserve lives and property in our community by providing services directed at the prevention of fire, accidents and other emergencies while maintaining the highest standards of professionalism, efficiency and effectiveness.

It is with a tremendous sense of honor that I present this 2013 Annual Report to the citizens of the Bartlett Fire Protection District. I present this report on behalf of the Board of Trustees’ tremendously effective leadership and the compassionate and courageous work of the men and women of the Bartlett Fire District.

Our underlying goal of the Bartlett Fire Protection District is to position our organization as a leader in the region in the delivery of emergency services. We function as an open, inclusive, and caring team of professionals that places the utmost importance on the residents we serve. We truly want to make a difference to the residents and in the community that we serve.

We constantly work in the Bartlett Fire Protection District to improve the services we provide through innovation and process review. More importantly, we improve through our dedication and desire to improve and be a part of an organization that is focused on high level performance.

It is my hope that you find value in this report. Please know that the Bartlett Fire District is your Fire District and we are here to serve you in a professional and caring manner. I sincerely welcome your thoughts, questions, and comments by telephone at 630-837-3701 or by a personal visit to my office as well.

Michael W. Falese
Fire Chief
Bartlett Fire Protection District

2013 Accomplishments
- Completed construction renovation of Fire Station #2
- Received a third Government Finance Officers Association budget award
- Purchased a new replacement ambulance
- Replaced all of the vehicle computers
- Restructured the business inspection program
- Contracted with a new Information Technology (IT) support company

2014 Goals
- Complete Station #1 foyer project
- Purchase and install new vehicle wireless routers
- Develop a new smoke and carbon monoxide detector public education campaign
- Complete Station #1 brick walkway project
- Build an administrative office procedure manual
- Sell reserve ladder truck
- Modify emergency alarm apparatus response protocol
- Purchase a replacement ambulance
- Update the District website
- Update the District fire code
- Develop a more cost-effective method of replenishing oxygen for the District’s four ambulances

Emergency Incident Responses
5 Year Overview

*Miscellaneous incidents include: lockouts, hazardous materials spill, power line down, water problem, false alarms, assist invalid, unauthorized burning, sprinkler activation, system malfunction, carbon monoxide detector activation, etc.

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Incidents</th>
<th>Medical</th>
<th>Fire</th>
<th>Miscellaneous</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>2,187</td>
<td>63</td>
<td>969</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>3,219</td>
<td>97</td>
<td>1,022</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>3,371</td>
<td>111</td>
<td>866</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>3,206</td>
<td>119</td>
<td>896</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>3,466</td>
<td>159</td>
<td>889</td>
<td></td>
</tr>
</tbody>
</table>

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Fire Station 2 Construction Renovation Project

Thanks to the community for their support on this project.

TIMELINE

Ground breaking
May 13, 2013

Dedication
November 23, 2013
Providing EMS to the residents and businesses in the District is a critical function of the Bartlett Fire Protection District. The District provides this service 24 hours a day, 365 days a year.

The District staffs two Advanced Life Support (ALS) ambulances and three ALS non-transport vehicles (2 engines and 1 ladder truck) to provide paramedic response to all areas of the District in a timely manner.

Response time is critical to the patient outcome in many ambulance requests. District personnel strive to respond quickly.

All full-time shift firefighters and lieutenants are licensed paramedics with the State of Illinois. Additionally, seven of the eighteen part-time firefighters are licensed at the paramedic level. The District responded to 2,506 medical requests in 2013. The following charts highlight statistical data related to the 2013 EMS service:

The Bartlett Fire Protection District ambulances have the ability to transport to 4 area hospitals as long as the patient is stable. Critical patients must be transported to the closest hospital according to Illinois law. The hospitals transported to by percentage of transports are as follows:

- Advocate Sherman Hospital
- Presence Saint Joseph Hospital
- Cadence Health Central DuPage Hospital
- St. Alexius Medical Center

### 2013 Incident Types

<table>
<thead>
<tr>
<th>INCIDENT TYPE</th>
<th>2012</th>
<th>2013</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Total</td>
<td>159</td>
<td>115</td>
<td>-38%</td>
</tr>
<tr>
<td>Buildings</td>
<td>60</td>
<td>41</td>
<td></td>
</tr>
<tr>
<td>Cooking</td>
<td>9</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>Chimney/Fireplace</td>
<td>4</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Grass/Brush</td>
<td>10</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Outside Trash</td>
<td>59</td>
<td>37</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>17</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>EMS Total</td>
<td>2411</td>
<td>2506</td>
<td>+3.9%</td>
</tr>
<tr>
<td>Sick Person</td>
<td>2206</td>
<td>2255</td>
<td>5%</td>
</tr>
<tr>
<td>Motor Vehicle Crash</td>
<td>205</td>
<td>240</td>
<td></td>
</tr>
<tr>
<td>Water/Ice Rescue</td>
<td>0</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Hazardous Condition Total</td>
<td>146</td>
<td>115</td>
<td>-26.9%</td>
</tr>
<tr>
<td>Gasoline Spill</td>
<td>3</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Natural Gas Leak</td>
<td>79</td>
<td>57</td>
<td></td>
</tr>
<tr>
<td>Chemical Spill/Leak</td>
<td>8</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Carbon Monoxide</td>
<td>9</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Electrical Hazard</td>
<td>43</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Service Call Total</td>
<td>208</td>
<td>195</td>
<td>-6.6%</td>
</tr>
<tr>
<td>Lock-Out</td>
<td>62</td>
<td>62</td>
<td>0%</td>
</tr>
<tr>
<td>Water Leak/Flood</td>
<td>10</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Smoke Scare</td>
<td>14</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Invalid Assist</td>
<td>41</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>Standby, Mutual Aid</td>
<td>40</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>Assist PD</td>
<td>17</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>24</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>False Alarm Total</td>
<td>326</td>
<td>389</td>
<td>+19.3%</td>
</tr>
<tr>
<td>Alarm System Malfunction</td>
<td>241</td>
<td>280</td>
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<tr>
<td>Malicious Alarm Activation</td>
<td>6</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Carbon Monoxide - No CO</td>
<td>71</td>
<td>84</td>
<td></td>
</tr>
<tr>
<td>Unintentional</td>
<td>8</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Good Intent Total</td>
<td>204</td>
<td>179</td>
<td>-14%</td>
</tr>
<tr>
<td>Dispatched &amp; Cancelled</td>
<td>141</td>
<td>125</td>
<td></td>
</tr>
<tr>
<td>No Incident Found</td>
<td>29</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>Smoke Scare</td>
<td>14</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>20</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Total</td>
<td>12</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>Overpressure, Explosion - No Fire</td>
<td>7</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Lightening Strike - No Fire</td>
<td>3</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Other - Not Classified</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>TOTAL INCIDENTS</td>
<td>3466</td>
<td>3510</td>
<td>+1.3%</td>
</tr>
</tbody>
</table>
Public Education

The Public Education Division of the Bartlett Fire Protection District provides fire and life safety education to the District residents through a variety of programs and media. In 2013, in addition to the annual programs that were conducted, the following events are highlighted to showcase the District’s community involvement.

Fire Prevention Week poster contest – The District sponsored a poster contest for 1st, 2nd, & 3rd grade students. Students submitted a poster depicting the “Prevent Kitchen Fires” theme with the goal of raising awareness of this common cause of residential fires. The winners in each grade were provided with a gift card that was made possible by the Firefighters Union Local 3982.

Park District reading in the park program – District members participated in the Bartlett Public Library’s “Stories in the Park” program. Firefighters read stories to the kids and interacted with the parents and community.

Cubs game – District personnel assisted in bringing a young man from the Peoria area to a Chicago Cubs game. The young man is confined to a wheelchair and had never been to Wrigley Field to see his favorite team play. District personnel along with the Illinois Fire Chiefs Association were instrumental in this community outreach event.

Bartlett Elementary School safety assembly – members of the Public Education Division along with the Bartlett Police Department coordinated and presented a safety assembly to the students at Bartlett Elementary School. This was a great opportunity to teach the students about fire safety while having a great time.

Pink Heals – Bartlett is a regular tour stop for the Pink Heals Foundation Tour. This program is designed to raise funds to assist local women who are affected by cancer. In 2013, the District raised $5,981 and participated with St. Alexius Medical center oncology services to distribute the funds locally.

Fire Prevention Bureau

The Fire Prevention Bureau in the Bartlett Fire Protection District oversees the activities related to company business inspections, plan reviews, new occupancy inspections, fire investigations and public fire and life safety education. The District works closely with the Village of Bartlett in all code related matters. A focus area for the fire prevention bureau is educating the public on various life safety and fire safety initiatives.

The following fire and life safety initiatives were conducted throughout 2013:

- Taught CPR classes to the public.
- Promoted a poster contest for the elementary school children to raise awareness on fire safety.
- Witnessed fire drills at all elementary, junior and high schools in the District.
- Promoted the “Keep the Wreath Red” program to reduce holiday related fires.
- Held the annual Fire Prevention Week Open House to educate the public on a variety of fire and life safety topics.
- Administered the M.A.P.S. program (Medical Access Protection Safe) to provide rapid access to patients for medical treatment.
- Attended block parties throughout the District to meet the residents and provide fire and life safety information.
- Provided fire extinguisher training to local businesses for emergency preparedness.
- Consulted with businesses and assembly occupancies on emergency evacuation plans and procedures.

Additional Bureau activities for 2013 included:

- Conducted over 500 business inspections utilizing on duty shift personnel.
- Reviewed plans for all new and renovated occupancies in the District.
- Conducted new occupancy inspections for all new businesses.
- Reviewed plans and issued permits for prescribed burns.
- Reviewed plans and conducted safety inspections on all public fireworks displays.
- Provided fire safety education to all kindergarten, 1st, 2nd and 3rd grade students in the District.
**IFSAP & GFOA**
The Bartlett Fire Protection District received a very distinguished award for the third year in a row.
The “Achievement for Excellence in Financial Reporting Award” was presented to the District in 2010, 2011, and 2012 by the Government Finance Officers Association. This award recognizes government agencies that go above and beyond the minimum requirements of generally accepted governmental accounting principles. According to the Government Finance Officers Association, “Due to the rigor of financial management required, only a few Illinois Fire Districts have been presented this prestigious award. This award recognizes well organized financial spending, which benefits the community.”

**Janice Gumprecht – 2013 Illinois Fire Service Administrative Professional (IFSAP) of the Year**
In 2008, Illinois Fire Chiefs Association Executive Board first established the status of IFC’s Administrative Professional of the Year as an honorary title for Administrative Professionals within the Illinois Fire Service. This award is reserved for those individuals serving as Administrative Assistants, Executive Secretaries, Secretaries or Support Staff employed by a Fire Department or Fire Protection District in the State of Illinois who have made outstanding contributions to the fire service. Janice was nominated and ultimately selected to receive this prestigious award by the Illinois Fire Chiefs Association. “Janice’s dedication to the District and fellow employees is easy to see every day. As office manager, she oversees many areas of the administration and handles human resource issues with care and understanding.”, according to Fire Chief Michael Falese.

**MDA**
Firefighters collected money (and donated themselves) for the Muscular Dystrophy Association (MDA).

Several members participated in the “Hustle up the Hancock” event in February 2013. Each climber raised money for Bartlett Rotary. District personnel, Bartlett Rotary members, and local businesses raised over $4000 for the Bartlett Rotary.

Several members assisted in the “Camp I Am Me” burn camp. District members volunteered upwards of a week to help out with camp.

**Camp I Am Me**

**Giving Back**
For the 4th year in a row, District personnel contributed their own money to purchase Target gift cards for needy families just prior to Christmas. This year, over $2000 was raised, which resulted in providing gift cards to eight families.

Twelve District members participated in the Ragnar 200 mile relay in Tennessee. This was the 4th year in a row that District personnel participated in this event that raises money for Special Olympics.

Fire Chief Falese is not only an active member of the Bartlett Rotary Club, he started his term as President of the Club in July 2013.

The District once again actively participated in the annual “Toys for Tots” program. The efforts resulted in collecting toys that were then distributed to selected families during the holiday season.

District members assisted with the St. Baldrick’s fundraiser for children’s cancer. Some District Personnel even had their heads shaved for this cause.
The Bartlett Fire Protection District has a long and significant history in the community. The District got its roots started on December 22, 1897 when a group of Bartlett citizens gathered together for the purpose of forming a volunteer fire department. Twenty-five men, all over the age of sixteen years of age, signed by-laws and a constitution of the new fire department, which were drawn up by George Struckman. And it was off and running from there. Here are some of the excerpts from historical records that still exist:

- “On the afternoon of March 5, 1899 fire broke out on the roof of the home belonging to George Struckman, occupied by L. Cunningham, and was burning at a rapid rate. The fire department was called out – they soon arrived and extinguished the flames by the sturdy hand of H. Harmening who played pipeman. The damage was estimated at $50.

- “This group not only functioned as the fire fighting unit, but soon became the center of social activity in the community. Dances were held, picnics, and grand and glorious 4th of July celebrations. The 4th of July celebration in 1926 had a parade that counted thirty-one floats, fireworks, dancing, and games. It must have been so successful that they quickly planned another picnic in August.”

- “Throughout its existence, the department has always had cordial relations with the Village Board. Realizing that cooperation and understanding were essential to a smoothly operating partnership, the department held a special meeting on December 16, 1936. The minutes of this special meeting read as follows: Meeting called to order by Village President H.E. Schnadt. Roll call showed twelve members present, none absent, and all members of the Village Board present. The purpose of this meeting was to discuss with the Village Board members the activities of the Bartlett Volunteer Fire Department. The chief addressed the members present and also the Board, about the duties, requirements, and services necessary to maintain an efficient operation of the volunteer fire department. The President of the Village Board gave a short talk expressing the Board’s appreciation for the manner in which the fire department has maintained an efficient operation and service, and assured that the Board’s cooperation was welcomed at any time. After adjourning, a social evening was held at the Village Hall, refreshments were served and a good time was had by all.”

- February 14, 1898 – Moved that Village buy a fire bell. (used to summon fireman to fire station)

- May 1, 1899 – First record of department fine, Erv Schultz fined five cents for being late for roll call.

- November 13, 1928 – Motion made to buy and install a 7 ½ horsepower siren.

- April 27, 1951 – Motion made that each member having a birthday buy a case of beer.

- February 1960 – Plans made to install a new 10 horsepower siren.

The Bartlett Fire Protection District Fire Commission is responsible for firefighter recruitment, discipline, promotions and terminations.

Members
- Rick Wagner, Chairman
- Michael D. Bersani, Commissioner
- Frank Giovannelli, Commissioner

As stewards of public funds, the leaders of the Bartlett Fire Protection District apply innovative and responsible business practices to maximize service delivery at a reasonable cost. This approach has enabled the District to achieve significant efficiencies, resulting in a lower tax rate and per capita operational costs than other fire service organizations in the region.

Of the areas 14 fire districts, Bartlett Fire Protection District continues to have one of the lowest tax rates and per capita costs

* Much higher daytime population may skew information

Tax Rate Source: DuPage and County Offices
General Fund Budget: Audits from each corresponding District
Population Source: From each corresponding Districts
Financial Summary

The Bartlett Fire Protection District uses a very conservative budgeting model that emphasizes fiscal responsibility and complete transparency.

### Revenues by Source

<table>
<thead>
<tr>
<th>Source</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$6,127,072</td>
<td>$6,220,578</td>
</tr>
<tr>
<td>Ambulance Service Fees</td>
<td>778,951</td>
<td>749,552</td>
</tr>
<tr>
<td>Grant Proceeds</td>
<td>253,028</td>
<td>46,871</td>
</tr>
<tr>
<td>Interest</td>
<td>11,183</td>
<td>3,786</td>
</tr>
<tr>
<td>Illinois Replacement Tax</td>
<td>30,891</td>
<td>12,110</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>156,265</td>
<td>116,909</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$7,380,430</td>
<td>$7,156,286</td>
</tr>
</tbody>
</table>

### Expenditures by Function

<table>
<thead>
<tr>
<th>Function</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$5,655,950</td>
<td>$5,395,573</td>
</tr>
<tr>
<td>Contractual</td>
<td>1,349,309</td>
<td>1,349,966</td>
</tr>
<tr>
<td>Commodities</td>
<td>24,403</td>
<td>32,625</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>2,295,910</td>
<td>385,746</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>189,703</td>
<td>32,725</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$9,512,335</td>
<td>$7,196,085</td>
</tr>
</tbody>
</table>

Bartlett Fire Protection District is dedicated to serving the residents in the communities we serve. With a professionally trained and equipped staff, District personnel are capable of responding to virtually any type of emergency which can occur.

The future of the Bartlett Fire Protection District lies in always striving for excellence, and in employing the best personnel, technological advantages, and business practices. As the District continues to better provide services and refine processes, it is done with a dedication to continuous improvement.

For additional information, please visit us on our webpage:

www.bartlettfire.com

234 North Oak Avenue
Bartlett, Illinois 60103
(630) 837-3701
FAQ:

Q: What hospitals can the Bartlett Fire Protection District ambulances transport to?
A: There are four hospitals that are served by the District. Those hospitals include: Advocate Sherman Hospital, Presence Saint Joseph Hospital, Cadence Health Central DuPage Hospital, and St. Alexius Medical Center. Use same city/village. While we endeavor to transport to the patients choice, Illinois requires transportation to the closest hospital when the patient’s condition is critical. The ultimate decision on hospital choice is that of the ER doctor at Sherman Hospital.

Q: How many firefighters and paramedics does the Bartlett Fire Protection District have?
A: 46 of the 48 full-time firefighters are paramedics. Seven of the 18 part-time firefighters are paramedics.

Q: Do the fire trucks have paramedics?
A: As indicated above, almost every firefighter is a paramedic. Therefore, firefighter/paramedics rotate between the engines, ladder truck, and ambulances. Additionally, all of the District’s fire apparatus are advanced life support (ALS) equipped. The personnel assigned to the engine or ladder truck can provide the same advanced medical care as the ambulance crew. The only thing the fire engines and ladder truck cannot do is transport to the hospital.

Q: Is the Bartlett Fire Protection District part of the Village of Bartlett?
A: No. The District is a separate governing body with its own Board of Trustees. The District does have a very strong and effective relationship with the police, public works, administration, and other Village of Bartlett departments.

Contacts

Emergency Services: 9-1-1
- Emergency Medical Services (EMS)
- Fire Investigation
- Fire Suppression

Non-Emergency Services: (630) 837-3701
- CPR and First Aid Training • Incident Reports
- Disaster and Crisis Planning
- Public Education • Building Inspections
- Fire Investigations • Lock Box Questions
- Smoke Detector Installation and Replacement
- Fire Station Tours • General Questions